



## 2022 AUTOMATED EXTERNAL DEFIBRILLATOR (AED) GRANT PROGRAM

# REQUEST FOR AED EQUIPMENT

### 1. OVERVIEW

The Portage Health Foundation's (PHF) mission is to positively influence a healthier community through enhanced philanthropy and collaboration.

Over the past year, several requests have been made to acquire Automated External Defibrillator's (AEDs) throughout the four-county (Baraga, Houghton, Keweenaw and Ontonagon) service area. PHF recognized the need for AEDs in our community and have secured a limited supply / one time offering of this lifesaving equipment for distribution.

Sudden cardiac arrest (SCA) is a leading cause of death in the United States. More than 350,000 cardiac arrests occur outside of the hospital each year. SCA can happen to anyone at any time. Placing AEDs in key locations, and making sure employees and volunteers are trained to use them, can mean the difference between life and death.

This request for AED equipment is specifically addressing PHF's long-term sustainability goals of building safer communities.

All **AED grant requests** must align with the Portage Health Foundation's mission.

### 2. REQUEST FOR DISTRIBUTION SOLICITATION TIMELINE

Monday, August 22, 2022	Request Publicly Announced
Friday, September 16, 2022	Applications Due
Friday, October 7, 2022	Grants to be awarded

All application information can be found at [www.phfgive.org/grants](http://www.phfgive.org/grants)

### 3. ELIGIBILITY

To be eligible to apply for a grant under this program, the applicant must:

- Be recognized by the Internal Revenue Service as a 501(c)(3) non-profit organization; or a local unit of government or a public institution of education; (note: Applicants must be current with their IRS tax exempt organization determination and have a current License to Solicit Charitable Contributions as required, unless exempt under MCL 400.283.)
- Be domiciled in Baraga, Houghton, Keweenaw and/or Ontonagon counties of Michigan, and serve the citizens of the same;

- Have filed their most recent 990, 990-EX or 990-N filing and;
- Have a certified financial audit or reviewed financial statements as required by state law; (Note: for all nonprofits with annual gross receipts of \$250K or less, PHF requests CPA prepared compiled financial statements for their most recently completed fiscal year);
- Have adequate and demonstrated organizational capacity to successfully execute the proposed grant, including all reporting requirements.

**TO BE CONSIDERED FOR AN AED GRANT, ORGANIZATION MUST:**

- develop a training plan for using the AED;
- develop and demonstrate they have a maintenance plan for upkeep of the AED (pads/battery replacement).

**APPLICATION EVALUATION CRITERIA:**

The Portage Health Foundation will evaluate each application on the following criteria:

- Does the proposal have goals/objectives that advance PHF's mission?
- Does the proposal identify an unmet community need/health risk?
- Does the proposal have measurable goals and objectives?

The Portage Health Foundation Grants Committee and the Board of Directors have sole responsibility for all grant decisions.

**APPLICATIONS EXCLUDED FROM FUNDING CONSIDERATION:**

- Repayment or securing loans;
- Activities supporting religious organizations for religious purposes;
- Activities supporting political organizations for political purposes;
- Organizations that practice exclusivity based on race, color, religion, sexual orientation, gender, national origin, age, marital or veteran status;
- Proposals in which granted-funds will be used to maintain existing program(s) or solely fill a budget-gap for current services, and;
- For-profit businesses.

**4. GRANT AMOUNT**

The Portage Health Foundation expects to purchase and award AEDs to successful proposals under this round of funding. No funding will be given to the organizations to purchase their own equipment. This Request for AED equipment is a one-time grant offering.

## 5. APPLICATION PROCESS

If an applicant has questions, they are encouraged to contact the PHF offices prior to formal submission of the application or refer the PHF's FAQ section on PHF's web page.

### Applications can be mailed to:

Portage Health Foundation  
400 Quincy St. - PO Box 299  
Hancock, MI 49930

Or submitted via email to:

[info@phfgive.org](mailto:info@phfgive.org)

## 6. GRANTEE OBLIGATIONS

If awarded, applicants must agree to:

- Identify the Portage Health Foundation (and partners if required) as the source of funding in any program communications;
- Set specific outcomes for the proposed program, monitor progress toward achieving expected outcomes, and report progress on a regular basis to the Portage Health Foundation;
- Participate in any data collection and evaluation activities conducted by the Portage Health Foundation and/or its partners; and
- Participate in grantee gatherings and other activities that support dissemination of knowledge.

## 7. ACKNOWLEDGEMENTS

Funding for this project has been made possible by the Portage Health Foundation. To learn more about PHF, please visit [www.phfgive.org](http://www.phfgive.org)

**You make the difference. Together we make it possible.**

The Portage Health Foundation is a 501(c)(3) charitable organization that receives and contributes charitable donations which support the health needs of the community through enhanced philanthropy and community collaboration throughout Baraga, Houghton, Keweenaw and Ontonagon counties.